

WECC Meeting
held at Dave Merrill's house

December 12, 2018

513 Wagon Ct Richland, WA

Attending: David Merrill (P), Stan Kuick (VP), Mike Wilbricht (T), Doug Herigstad (S),
Alex Corsten

Guests: Edith Lau, Anne Merrill

Meeting started at 7:08 pm

1. Review preparations for Frozen Knights chess tournament
 - A. Edith says she wouldn't look good in an orange jumpsuit
 1. sections arranged for three rooms
 - a. K-2 U800 in library
 1. up to 36 players
 - b. K-6 Open in music room
 1. about 45 players
 2. with pairings person
 - c. 3-6 U800 in gym
 1. around 100
 2. what determines the sections at different tournaments?
 - a. primarily up to the tournament organizers
 1. may defer to WECC
 - b. Edith says she varies arrangements to increase State qualifiers
 3. Stan will be TD; Alex, Mike and Doug will be judges; Dave will be at wedding in Utah
 4. Gregg will handle pairings
 - B. okay to sell WECC chess sets at Frozen Knights?
 1. Edith says everyone will be scrunched at the school
 - a. tournament has outgrown venue
 - b. Edith says it may fit in gym between rounds
 2. what will we sell sets/bags for?
 - a. \$20.00 to raise a little money
 1. our cost is approx. \$17
 2. board/pieces for \$12
 3. bag by itself for \$8
 3. also try to sell older clocks
 - a. trying to clear out surplus inventory
 - b. Dave proposed we sell wind-up clocks for \$2.00, older digital clocks for \$5.00, bag for \$8.00, board/pieces for \$12.00, chess set w/bag for \$20.00; Mike seconded, all said "Aye"
 4. for \$40.00 Mike can prepare 24" X 48" poster for selling items
 - C. Edith can take pieces and boards tonight
2. Review preparations for Kings Relocated chess tournament
 - A. Christ the King cancelled as host
 - B. Jefferson Elementary PTA looking for fundraiser for two boys hit on Jadwin
 1. Anne went to the school to ask about moving Kings Gambit there
 - C. trophies left over from State can be utilized for tournament
 1. need to arrange new plates with Buddy
 - a. also need to replace "2018" feature

1. possibly king figures
 - b. about \$250 for trophy adjustments
- D. Dave proposed we spend up to \$300 for trophies to be recouped from registration fees, Mike seconded, all said "Aye"
- E. Dave will attend PTA meeting tomorrow afternoon to present the details concerning tournament preparations and responsibilities for everyone involved
 1. PTA to provide volunteers for set up the day before, as well as concessions the day of
 - a. not yet established as such, will need to clarify tomorrow
 2. WECC will coordinate tournament logistics
- F. registration limit currently set at 180
 1. K-12 tournament
 2. Stan TD
 3. Dave, Alex and Doug will be there
 4. Mike will be out of town
 5. Cathy and Diana can do pairings, if Dave sets it up beforehand
 - a. Dave can use new computer
 1. set up with SwissSys 9.x
 2. 11 licenses among various older computers
 - a. only using about 5 of these
 3. request new key to register on new PC
 6. solicit scorekeeper help from PTA
 - a. sell it by pointing out you don't need to know chess
 - b. Danielle Cragen will be head scorekeeper
 - c. pull scorekeepers from audience to make up difference
 7. 5 sections total
 - a. put one section (K-2) across the hall in kindergarten room
 - b. rest of the players in the gym
 - c. pairings room in conference room across from office
 1. layout similar, if not identical, to Lewis & Clark
 2. pretty tight at L&C
 3. okay to put tables in hallways?
 - a. use crummy tables for this?
 1. no, not in new school
 - b. bring a bundle of tennis balls to patch bad feet
 4. parking is different at Jefferson
 - a. still enter in the front, park in back
 5. high school players did not like funky, backless chairs at last tournament
3. Dave asked Edith if she had the photographer badge
 - A. what are we doing with all the photos taken?
 1. utilize social media for community relations and advertising/fundraising
 2. supplement appearance of website
 - B. what do we need to do when it comes to permission/exclusion preferences?
 1. media opt-out considerations
 2. school-sponsored event can come back on school district

- C. Dave would like Becky to continue taking photos of each tournament
 - 1. focus on Sagebrush kids
 - a. retrieve permission from their parents first
- 4. Review meeting minutes from prior meeting
 - A. Alex recommended we incorporate email exchanges into minutes
 - 1. depending on circumstances, may incorporate exchanges between meetings in either previous or current minutes
 - a. when reviewing minutes, note that they should be amended to reflect changes to do with budgetary and other important decisions
 - b. best parliamentary practices dictate that such amendments be enumerated in minutes at the time they are approved
 - B. Amendments to last minutes
 - 1. November 21 -- approved more money for new computers
 - 2. November 29 – approved payment for totes for boards and checks
 - A. Alex moved to approve minutes as amended, Dave seconded, all said “Aye”

5. Review finances

Balance Sheet

December 11, 2018

Cash

Holdings	Old HAPO Checking	\$7,515.83
	Old HAPO Savings	\$0.00
	HAPO Checking	\$24,802.99
	PayPal	\$1,620.58
	Cash	\$80.00
	Total	\$34,019.40
Liabilities		
Outstanding Checks	2125 Awardmasters	(\$145.52)
	2127 Amon Creek PTO	(\$719.11)
	1003 LEC RSD	(\$1,361.96)
	1004 LEC Bennet Rentals	(\$130.62)
	Unreimbursed Expenses	LEC PSD Refund
Total	(\$2,697.21)	
Cash Balance		\$31,322.19

Investments

None	\$0.00
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Supplies

	Qty	Item Value	
New PCs	2	\$ 500.00	\$1,000.00
PCs	4	\$ 100.00	\$400.00
Printers	3	\$ 100.00	\$300.00
SW Licenses	3	\$ 75.00	\$225.00
Trophies	70	\$ 8.00	\$560.00
Chess Sets	966	\$ 10.00	\$9,660.00
Chess Boards	966	\$ 2.00	\$1,932.00
Bags	50	\$ 3.49	\$174.50
Old Clocks	32	\$ 8.00	\$256.00
New Clocks	48	\$ 20.00	\$960.00
Outlet Strips	30	\$ 12.00	\$360.00
Other	25	\$ 2.00	\$50.00
Total			\$15,877.50

Total

\$47,199.69

- A. Alex setting up new computers with online/offline software
 - 1. download SwissSys 9 software
 - a. look for Thadeus
 - B. Mike started playing around with Quickbooks
 - 1. watched tutorials on how to get started
 - a. specifically for non-profit
 - C. Dave received a letter from the state about new insurance law
 - 1. if you have employees, you must pay this insurance
 - 2. we do not have employees, we have board members
 - a. no action required, after thorough review
 - D. Buddy hasn't cashed check yet
6. Review proposed Bylaws and suggest revisions
- A. Mike suggested these were overly complicated
 - 1. not entirely sure they addressed HAPO's concerns directly
 - a. wanted board members' duties and access to funds described specifically and in detail
 - 2. Alex researched and reviewed what is typically included in bylaws
 - a. banks do not generally require what HAPO is asking
 - B. Alex mentioned the distinction between "may" and "shall"
 - C. Dave wants to axe a number of things
 - 1. Articles of Incorporation are outlined elsewhere
 - a. no need to rewrite them here
 - 2. wanted to eliminate the ban on spouses/family members on board
 - 3. wanted to eliminate term limits
 - a. can serve as many terms as permitted, approved

- D. Stan discussed details of his involvement with Tapteal Greenway board
 - 1. has board members: officers and at-large
 - 2. term limits
 - 3. board members, as well as members who pay membership donations at varying levels
- E. discuss proposed bylaws at next meeting after additional consideration
- 7. Switch network server provider
 - A. current website paid through February
 - B. would need to prepare new website by then for transition
 - 1. Alex planning to spend the holiday preparing new website
 - C. Alex can demo his design at next meeting
 - 1. will this give him enough time to implement in time?
 - a. yes
 - b. allow for changes after initial implementation
 - D. no additional cost for new arrangement
 - 1. Microsoft donated \$3,500.00 to pay for use of Azure services
 - a. expected that this will be renewed each year
- 8. Assign tasks for follow up
 - A. Alex will prepare new design and send link to board to review
 - 1. board members will review, play around with and be prepared to comment on and vote for at January meeting
- 9. Next meeting date January 9, 2019 at Dave's house
- 10. Dave moved to adjourn, all seconded and all said "Aye"

Meeting adjourned at 9:14 pm

Respectfully submitted,

Doug Herigstad