held at Dawn Johnson's house

2326 Easton Ave Richland, WA

Attending: David Merrill (P), Doug Herigstad (S), Dawn Johnson (M)

Guests: Edith Lau, Britt Han (phone), Julie Robertson (phone)

Meeting started at 7:17 pm

- 1. Welcome guests
- 2. Dawn moved to approve minutes, Dave M. seconded, all said "Aye"
- 3. Review finances

A. Paypal

B. HAPO Credit Union	
1. Savings	\$4,353.98
2. Checking	\$566.04
C. 18 Mo CD C5	\$7660.83
D. Subtotal	\$13,637.94
E. Minus Outstanding checks	\$0.00
F. Total	\$13,637.94

G. Dave M. gave Dave C. donations from Battle of the Queens tournament that total \$60.00 to deposit soon.

\$1,057.09

- H. Review estimate for trophies for state tournament
 - 1. 808 expected participants
 - 2. total of \$5,975.15
 - 3. may need to spend more or less depending on number of participants
 - 4. Dave M. motioned to approve \$6,800 for total cost of trophies for tournament, Dawn seconded, all said "Aye"
 - 5. estimate provided by Buddy Meagley in Spokane
 - 6. would a local provider be more or less?
 - a. good to keep business with Buddy
- 4. Review marketing
 - A. Approval to post on WECC website the news coverage for Battle of the Queens
 - 1. Carrie sent Mike Gonzalez, a contact at KVEW, middle of October to receive permission, but hasn't heard back
 - 2. still waiting to get permission
 - 3. we don't anticipate them having a problem with it
 - B. Would also like to compile a list of contacts for schools with chess clubs
 - 1. list from 2013 out of date
 - 2. contact information most important
 - 3. start the process to have something ready by next board meeting
 - 4. what should be included?
 - a. phone number of school
 - b. contact name for person primarily responsible for club
 - c. frequency of meetings too much information
 - d. contact information among schools subject to frequent change
- 5. Review preparations for Cottonwood Castle Tournament
 - A. Call to Britt Han
 - 1. voicemail at three numbers

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- 6. Review preparations for Delafield VIII Tournament
 - A. Jeremy wants to make the big gym work, to make for a bigger tournament
 - B. draw a map of the table layout for custodians
 - 1. 3 copies to make sure all shifts see it
 - C. Edith still figuring out make-up of tables and chairs based on registration totals
 - D. 9-12 section currently at 29 (good sized already)
 - E. Jose C. and Cathy K. plan to do the pairing
 - F. Edith waiting for numbers to settle before making final arrangements
 - G. Edith responsible for trophies
 - H. may need both Edith's and WECC chess sets to accommodate turn-out
 - 1. anticipating up to 240 registrants
 - I. WECC will bring clocks to complement whatever number of clocks they have
 - 1. Dave M. will hand these over to Edith at Cottonwood
 - J. will Edith like the pairing preparations already done the night before the tournament, or will Jose take care of this?
 - 1. remains to be seen until after sections are determined
 - K. Crown Awards providing trophies
 - 1. really quick turn-around
 - 2. arrives already built
 - L. how about tournament director, head judge and judges, score keepers
 - 1. Stan volunteered to be TD
 - 2. Dave M. and Mike Wilbricht committed to judge
 - a. Adam Kornbau might also be available
 - b. Rory Peterson a likely candidate
 - c. Dave C. may be able to come part of the day
 - d. Doug may be able to get the day off
 - M. WECC can also bring back-up computers
 - N. Delafield a great marketing opportunity considering the history involved
- 7. Review Preparations for Other Tournaments
 - A. Call to Julie
 - B. Trophies?
 - 1. not yet, due to recent questions
 - 2. Cathy K. contacted her about possibility of having team tournament at the same time as RRR
 - a. a lot more fun for kids at team tournaments
 - b. less interest in individual
 - c. Edith thinks her kids could play either way
 - d. Julie has convinced L&C to try teams
 - e. possible to make teams from individual registrations?
 - f. Cathy K. will do everything she can to make teams of stragglers
 - g. so which schools can form teams?
 - h. need to contact individuals already registered
 - i. need to revise flyer and post
 - i. a two-day event
 - k. Cathy K. may want to charge less to cover overhead only
 - 1. Julie get hold of Cathy tonight and call back

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- C. Back to RRR
 - 1. if Cathy handling team tournament separately, Julie needs all the more assistance
 - 2. Merwin would be ideal for TD
 - a. Stan can do it if need be
 - 3. Paul S. (L&C chess coach) can possibly judge
- D. WECC to provide standard suite
 - 1. computers, printers, tents, chess sets, clocks
- E. Key Club kids to do set up
- F. cannot accommodate 200 kids
 - 1. K-12 all in gym
 - 2. pairing in staff lounge down the hall
 - 3. teams completely separate in library
 - a. maybe some in the art room if there's many players
- 8. Call back to Britt
 - A. how are things coming along?
 - 1. trophies lined up with Buddy
 - B. 10 more kids registered outside of online registration
 - 1. likely for upper sections
 - C. K-2 section and 3-5 section
 - 1. may have to put third graders in other section, based on registration
 - 2. can we change the sections a week before tournament?
 - a. makes for emergency trophy adjustment
 - D. WECC brings computers, printers, sets, clocks, etc.
 - E. Bill R. will prepare pairings Thursday evening, around 5pm
 - 1. needs all information online to do this
 - 2. Edith can help walk her through final registration steps
 - F. tables and chairs ordered, to be delivered Thursday
 - 1. set up Thursday night, 11/09 @ 5 pm
 - a. little ones running around to help
 - G. working on arranging score keepers and the like
 - H. Cathy K. will handle pairing
 - I. several judges committed
 - J. concession stand covered as well
- 9. Edith going over all PSD tournaments
 - A. flyers in to Dave M. very soon
 - B. Queens's Elements will utilize new registration
- 10. Review chess clubs for this year
 - A. touched on earlier
 - B. Edith presented board with copy of PSD phone list and PSD chess program list hat Dave M. will copy to updated list
- 11. Julie called back
 - A. she and Cathy spoke
 - B. Cathy will send out email to middle school and high school coaches to gauge interest

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- C. okay to register players individuals using current system and make teams out of these?
- D. not yet sure whether RRR will feature simultaneous team tournament
- E. may not be able to get back with definitive answer by Friday, or Sunday
 - 1. dramatic changes to registration ought to happen sooner
 - 2. if we don't hear by Sunday, we will default to individual players only
- 13. Next meeting scheduled for November 27, 2017 @ 7:30 pm, Stan's house 2356 Ferndale Ave
- 14. Dave M. moved to adjourn meeting, Dawn seconded, all said "Aye"

Meeting adjourned at 8:56 pm

Respectfully submitted,

Doug Herigstad