held at Stan Kuick's house

2356 Ferndale Ave, Richland, WA

Attending: David Merrill (P), Stan Kuick (VP), David Criswell (T), Doug Herigstad (S),

Dawn Johnson (M)

Guests: Edith Lau, Julie Robertson (by phone), Cathy Kuwamoto (by phone)

Meeting started at 7:02 pm

1. Review Minutes. Dawn motioned we accept the minutes as written, Dave M seconded, approved.

## 2. Review finances

A. Paypal	\$638.40
B. HAPO Credit Union	
1. Savings	\$4,153.98
2. Checking	\$1244.13
C. 18 Mo CD C5	\$7660.83
D. Subtotal	\$13,697.34
E. Minus Outstanding Checks	\$10.00
New check in (United Way)	\$99.11
F. Total	\$13687.34

- 3. Report on Assignments:
  - a) reviewed pieces, preferred white, lighter pieces, and black board
  - b) don't have a firm quote at this time. It is approximately as follows:
    - \$6.75/unit for the board, 100 board minimum, plus 50 cents for black
    - Pieces \$4/unit
    - May be able to negotiate a better price, will get back to us by Wed
  - c) Dawn motioned that Dave be given latitude to negotiate up to \$5500 for 500 chess sets.
- 4. Review Delafield Tournament 11/17/17
  - A. issues with submission of results to Kirk
    - 1. possibly due to different computers in use for pairings preparation versus one used for tournament
    - 2. not sure why codes for unrated players appeared as such when they were indeed rated, having played in previous tournaments
    - 3. might also be due to proximity to previous tournament (Cottonwood) so database may not have been up to date
- 5. Review set up for Richland Rook Roundup XVII
  - A. Call to Julie and Cathy simultaneously
    - 1. Edith says it's like old-school party-lines!
  - B. Cathy will handle pairings for 7-12 team tournament, with WECC computer
    - 1. not yet sure where team tournament will take place
    - 2. ideal to fit everyone downstairs
      - a. team tournament in art room
    - 3. prefer to not start with clocks, rather use them at 40 minutes
    - 4. most important to get the players excited about playing as a team

- 5. can possibly de-synchronize the team tournament, not necessarily start two concurrent tournaments at exact same time
  - a. not much to worry about potential distraction for offset start times, for older players, will need to ask younger players to please be quiet(er)
- C. Sections set up for K-2, 3-4, 5-6
  - 1. trophies ordered accordingly
  - 2. as long as nothing is broken, should be all set for these
  - 3. Julie and Cathy discuss cannibalizing trophies
    - a. Cathy will make trophies in her retirement
  - 4. current registration indicates evenly distributed sections
  - 5. Dave M. tested pairing setup and it should be fine
- D. registration for team tournament still possible, can form up teams the day of
- E. get computer to Cathy by Wednesday so she can start to enter names
- F. Cathy also wants to give each player a slice of pizza, paid for with reg. fees
- G. little tricky to reconcile registration of PSD players between website and coaches' lists
- H. any leftover middle school students will be placed on teams
- I. sixth graders will play in individual tournament
- J. Edith will prepare spreadsheet of PSD 7-12 players and give to Cathy, by tomorrow, to prepare prior to start of tournament
- K. takes a bit to determine who is registered and who isn't and who will be
- L. Set up Friday evening at 4 until 6 or later
  - 1. Dave M. may arrive at 4:30
  - 2. no need to deliver chess sets and such beforehand
  - 3. stay busy setting up tables and chairs
  - 4. ask Dave M. to prepare tents
- M. hand over equipment to Edith for Frozen Knights, next tournament
- N. Dave M. will send in results for K-6
  - 1. Cathy will send results at the end of two-day event
- O. Julie mentioned the change in public-use facility policy
  - 1. community groups/public can now reserve school facilities
    - a. can reserve 12 months in advance
    - b. takes effect January 1, 2018
- P. Julie asked how we were doing with State preparations
  - 1. we need volunteers
    - a. Julie volunteered to set up SignUp Genius for tournament
    - b. 40 judges all-day, or 80 judges in shifts
    - c. need to determine how many volunteers are needed and in what capacity
    - d. the way Julie has it set up for RRR should work, just in greater numbers
    - e. Julie needs specific tasks and times for this
  - 2. we need money
    - a. at this point, likely to break even
- O. Julie a little concerned about having enough volunteers

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- R. arrive by 7:45 am to help with sign in
- 6. Hotel link for
  - A. Hampton Inn next to TRAC set up and working
  - B. Holiday Inn Express not set up yet
    - 1. Dave will forward contract to Dawn and she will follow up
- 7. Review set up for Frozen Knights
  - A. Edith will pick up equipment at RRR
  - B. Edith needs help with pairing computer, judges
  - C. tentative date for next year November 17, 2018
    - 1. possibly at Ochoa Middle School
    - 2. need to start putting together a calendar for next year
- 8. Britt expressed uncertainty about having stand-alone Cottonwood tournament next year
  - A. possibly partner up with another Kennewick school for conjoined one
    - 1. Canyon View maybe
    - 2. Ridge View
  - B. might also be better on a different date, not to conflict with Veterans Day
    - 1. look at November 3<sup>rd</sup> for next year
  - C. also wondering if location might be an issue for some
- 9. Looking at calendar for next year
  - A. Battle of the Queens possibly at McClintock
  - B. coaches meeting at next tournament to discuss next year
    - 1. between rounds 3 and 4
- 10. Do we definitely want to switch to new registration system?
  - A. much easier than the one before
  - B. additional dollar charge the only hang up
    - 1. amounts to pass through charges
      - a. means schools/chess clubs receive less in the end
      - b. most don't seem to mind a hundred dollar difference in fundraising
- 10. Schedule next meeting for 12/13/17 at Dave's house?
  - A. Doug may have something that evening
    - 1. will clarify later and let everyone know
- 11. Dave M. moved to adjourn meeting, Dave C. seconded, all said "Aye"

Meeting adjourned at 9:00 pm

Respectfully submitted,

Doug Herigstad