

WECC Meeting
held at Dave Merrill's house

February 05, 2018

513 Wagon Ct Richland, WA

Attending: David Merrill (P), Stan Kuick (VP), David Criswell (T), Doug Herigstad (S),
Dawn Johnson (M)
Guests: Edith Lau

Meeting started at 7:32 pm

1. Review minutes
 - A. Stan moved to approve minutes, Dawn seconded, all said "Aye"
2. Set up for Queens Element (review anticipated sections)
 - A. sections for Queens Element
 1. K-2 U800
 2. 3rd grade U800
 3. 4th grade U800
 4. 5th grade U800
 5. 6th grade U800
 6. K-2 Open
 7. 3rd Open
 8. 4th Open
 9. 5th Open
 10. 6th Open
 - B. new feature on website to post initial pairings prior to start of tournament
 1. Edith not keen to pursue just now
 2. already seeing players with other commitments
 - C. Gregg will handle pairings
 - D. Stan will be Tournament Director
 - E. Dave M., Dave C. and Mike W. will be there to judge
 1. 5 older students arranged to help judge also
 - F. Sonja will be there to pick up chess sets for Rook & Roll
 - G. Edith has team arranged for set up
 1. generally done within an hour
3. Review set up for Orchard Rook & Roll
 - A. number of registered players from PSD
 1. need to arrange invoice for these
 2. a couple Pasco schools not yet registered
 - a. Ochoa and McLoughlin
 - b. about another 35 players likely
 - c. McClintock another outlier, not yet registered
 - d. McGee and Maya registered easily
 - e. should take us up to 160 players registered for R&R
 - B. Sonja may need number for Rob Pruneda
 1. Edith can forward that soon
 2. Sonja needs to order trophies and would appreciate all info
4. Received nice note from gentleman concerning Scouts Chess Tournament
5. Stan mentioned a conversation with Benita Brown about Sacajawea Elementary chess club
 - A. she says they need more chess sets, about 10

- B. about 100 non-standard boards (no logo) without pieces in Dave's garage
 - 1. could deliver boards and sets to her as soon as Saturday
 - a. Dave M. will bring these to tournament this weekend
- C. Dave M. motioned to purchase additional sets (80 or more) beyond 500 sets for State, to make up for extra boards in garage, Stan seconded, all said "Aye"
- 6. Review preparations for WSECC
 - A. 300 players registered at this point
 - B. Edith registers 5 players a day
 - 1. payment method permits only so many per day
 - 2. trying to squeeze in all registrations prior to cost increase
 - C. Dave M. has a sense that we are on schedule for expected registrations
 - 1. usually see 71% of qualified players to play in State tournament
 - a. of 1000 players, we can expect 710
 - b. Pasco bigger since last tournament hosted in Tri-Cities
 - c. contact Kirk Winges to make sure player has qualified
- 7. Arrangement for electricity
 - A. TRAC map available on website, layout for tournament happenings
 - 1. team tables section mentions \$83/20 amp availability
 - a. this is our cost, would need to charge a bit more to be sure to break even
 - 2. will need to purchase extension cables to reach faraway tables
 - a. 6' cords to some tables, 12' to others
 - b. possibly as many as 85 power-strips too
 - 1. each table gets one, each chair gets a plug in
 - 2. talking a lot of power
 - 3. cost of these taken out of powered-table charge
 - a. \$75 per table
 - b. 2 tables share 20 amps
 - 4. sell back power-strips to TRAC, adjust cost per 20 amps
 - a. or electricians we're working with
 - 5. how to charge for powered tables
 - a. by player?
 - 1. problematic, since multiple players from same team may be tied to table charge
 - b. limit number of powered tables by school code
 - 1. 110 teams, some single players
 - 2. 80 teams w/ multiple players
 - 3. limit 2 tables per team
 - c. set up link on website for team tables with power
 - 1. include number of chairs per table
 - 2. first come first served
 - a. no set number of tables yet
 - 3. average 1.1 amps per outlet
 - 4. payment, or invoice, up front
 - 8. Dawn asked about goodie bags
 - A. she can start working on swag for these

- B. what about t-shirt order
 - 1. need to order volunteer t-shirts in next two weeks
 - 2. from Northwest Designs
 - a. giving us 80 free
 - b. on top of that paying their cost
 - 1. 7 or 8 dollars
 - C. what about lunch for volunteers?
 - 1. TRAC not doing actual catering
 - a. will have vendors available
 - 1. maybe 10 different vendors
 - 2. including food trucks
 - 2. consider having vouchers for volunteers
 - a. vendors will redeem these with WECC
 - 3. need to sell at least \$6,000 in foodstuffs
 - a. otherwise need to pay the difference
 - D. what about bright orange vests for parking/traffic directors?
 - 1. if only using the one time, be better to borrow these
 - E. how many volunteers do we expect to accommodate?
 - 1. more than 80 spots on SignUp Genius list
 - F. Dawn taking on goodie bags, free lunch for volunteers and bright orange vests
 - G. should also have morning food: donuts, coffee, hot chocolate
 - H. select 2 vendors to work with
 - 1. have designated room for volunteer food
 - 2. use the same room as coach's meeting
 - a. used also for first aid, irate parents
9. Review finances
- | | |
|-----------------------------|-------------|
| A. Paypal | \$571.38 |
| B. HAPO Credit Union | |
| 1. Savings | \$3,055.08 |
| 2. Checking | \$4,516.98 |
| C. 18 Mo CD C5 | \$7,677.24 |
| D. Subtotal | \$15,820.68 |
| E. Minus Outstanding Checks | \$0.00 |
| F. Total | \$15,820.68 |
- G. Dave C. can transfer funds from Savings to Checking whenever needed
 - 1. he's also keeping an eye on PayPal to transfer funds to HAPO
 - H. expect \$390 from PSD for Liberty tournament
 - I. expect \$389.39 from Queens Element
 - J. received well over ten thousand dollars for State tournament at this point
 - K. paid TRAC \$1500 deposit
 - 1. still owe \$4500 plus ancillary costs, if applicable
 - L. trophies from Bud expected to be about \$6,000
 - M. chess sets expected to be under \$5,000 but should we buy more?
 - N. extra tables \$800
 - 1. 105 tables from Bennett Rental (may not need all of them)
 - O. extra chairs \$800

1. Pasco Rental
 - a. nominal delivery charge of \$35 each way possible
 - b. need to be delivered 11 am Friday, April 20th
 - c. to be picked up 7 pm Saturday, April 21st
 - d. reserve up to 1000 at most, actual order may be less
 1. stackable, padded chairs; not folding
- P. electricity could cost \$1,000 for 5 rows of tables
 1. may make up this cost charging for team tables w/ power
- Q. print 400 tri-folds to be available at Information Booth
 1. for kids to record their results
 2. will also want to have print outs of TRAC map for volunteer/info
 3. print blow-up copies of team table map for Information Booth
 - a. visible from a distance
10. Logistics for Trophies
 - A. planning to hand out trophies in tournament room
 1. run into issue with tournament take-down
 2. need to stack and load up 1000 chairs to return by 7pm
 3. tournament likely to end no sooner than 5pm
 4. makes for a mad scramble to clean up and accommodate awards
 - B. can we hand out trophies in Team Tables room?
 1. so tournament area can be cleaned, put away during trophy ceremony
 2. though we don't want trophies in team table room during tournament
 - C. TRAC has 2,008 chairs for our use
 1. just enough for Team Table room
 2. instead, we can use these in Tournament area
 - a. these can be taken down by TRAC after the fact
 3. use rental chairs in Team Table room, along with TRAC chairs
 - a. two different kinds of chairs in this room no big deal
 - b. rental place can back up just outside Team Table room
 4. this leaves Tournament area made up entirely with TRAC equipment
 - a. they can clean up whenever
 - b. this leaves trophy award ceremony free of excess noise
11. Dave C. still working on insurance questions
 - A. he will stop at TRAC tomorrow morning to determine what he needs to know
 - B. talk to Tracy at AIM with master plan, to include new certificate for TRAC
 - C. have number for AIM to give to TRAC to suggest they talk to each other
12. Stan working on 3 other hotels in the area for arranged discount
 - A. Shilo Inn (50 rooms) Red Lion, off 20th in Pasco (\$50 off for 20 rooms) and Courtyard Marriott (Columbia Point, 30 rooms)
 1. Red Lion wants people to call them directly with discount code
 2. Dave M. showed us a direct link on website to Red Lion that includes discount
 - B. intends to stop at these three to increase likelihood that arranged rooms are filled, rather than encourage half-filled expectations
 - C. both Hampton and Holiday Inn sold out before end of January
13. Consider new board member for after June 30, 2018

- A. Dave M. moved to approve Mike Wilbricht for board, both Stan and Dave C. seconded simultaneously, all said "Aye"
 - 1. Stan will take over as Treasurer, Mike will assume VP spot
 - 2. Stan thanked Dave C. for seeing us through the State tournament
 - a. he's been doing this for 6 years
 - b. started just before State tournament then, trial by fire
 - 14. Review refund policy
 - A. \$2 processing fee, until 3/15/18
 - B. \$7 processing fee, after 3/15/18 until 4/01/18
 - 1. due to purchase of chess sets
 - C. \$12 processing fee, after 4/01/18 until 4/14/18
 - 1. due to purchase of trophies
 - D. \$25 processing fee, after 4/14/18 until 4/18/18, 3 pm
 - 1. due to additional commitments, chess clocks, etc.
 - E. no refund after 4/18/18, 3 pm
 - 15. what about purchasing additional clocks?
 - A. middle school players should know to bring their own clocks
 - B. we currently have 38 working clocks
 - C. Dave C. moved to spend up to \$1,200 on 50 clocks, Stan seconded, all said "Aye"
 - 1. to also include couple packages of batteries
 - 16. Schedule next meeting: Monday, March 05, 2018 at 7:30 pm @ Dave's house
513 Wagon Ct
- Dave M. moved to adjourn meeting, Stan seconded, all said "Aye"

Meeting adjourned at 9:55 pm

Respectfully submitted,

Doug Herigstad