

WECC Meeting  
held at Dave Merrill's house

March 19, 2018

513 Wagon Ct Richland, WA

Attending: David Merrill (P), Stan Kuick (VP), David Criswell (T), Doug Herigstad (S)  
Guests: Edith Lau

Meeting started at 7:32 pm

1. Welcome guests: Hi Edith!
  - A. Mike and Dawn excused
2. Set up for Kennewick Knights tournament
  - A. call to Diana Lam
    1. left voicemail to ask her to call back
    2. she called back 5 minutes later
  - B. Cathy K. spoke with Key Club to help set up
    1. set up tables, chairs, boards and tents
      - a. tents printed out already
      - b. not yet folded
      - c. cut and in order
      - d. has plenty of good staplers
    2. Dave M. has all the equipment, should arrive early
      - a. though it will be busy, no back door entry
      - b. they come out from all doors
      - c. will arrive by 3:30 pm
  - C. Gregg will handle pairings
  - D. Dave M. will plan on being TD
    1. if Stan can make it, he will judge
  - E. everyone in gym
  - F. quite a waitlist out there
    1. "it's a loooooong wait list" –Edith
  - G. 39 6' tables, 78 boards, 156 players
    1. has 11 extra tables for scorers, registration, other
  - H. how big is the gym?
    1. does not have actual dimensions
    2. is there a way to use the library or something?
      - a. no, would have to open the whole school and monitor
  - I. any drops?
    1. only the 5 Edith gave
    2. filled in player list accordingly
  - J. Edith has one judge from high school
    1. Dave M., Dave C., Mike, Doug and possibly Stan should be enough judges
  - K. what are the sections?
    1. K-2, 3-4, 5-6, 7-8
    2. no overs or unders
    3. how many in each section?
      - a. 33, 40, 34, 48, respectively
        1. evenly split
        2. all greater than 32, less than 50

- b. 3 score keepers would be good
  - 4. do you want to start any sections with clocks?
    - a. we want to utilize recently purchased clocks
    - b. definitely start with clocks in 7-8 section
      - 1. to prepare them for State
  - L. post preliminary pairing to get the kids seated at 8:45am
    - 1. this allows for instruction in a quieter setting while Gregg makes any necessary adjustments
      - a. last minute drops and adds
      - b. people on waitlist on standby at tournament?
        - 1. no, just say no, without having them wait
        - 2. try to get drops early to allow for waitlist players
  - M. Edith has to juggle tournament concerns and district training
    - 1. she says it should be entertaining
    - 2. Abel Lopez, the intermediate coach at Curie, will be there in her stead
  - N. hoping to have the t-shirts for volunteers by Saturday
    - 1. wants to distribute these at the tournament, to those who signed up early enough to provide a shirt size
  - O. do you have a microphone? Yes
    - 1. AA batteries?
      - a. had to replace the batteries in the microphone at the last one
- 3. Review minutes
  - A. minor change to U800 sections for Bishop Battle Star
  - B. Dave M. moved to approve minutes as modified, Stan seconded, all said "Aye"
- 4. Report on assignments
  - A. Dave M. spoke with t-shirt vendor
    - 1. he cleaned up logo
    - 2. should have first 30 shirts this Friday
      - a. can start handing these out at tournament Saturday
  - B. spoke with Shelby about artwork on boards
    - 1. as long as we send check tonight, they should arrive April 2<sup>nd</sup>
  - C. we need to buy totes and baggies for new sets
    - 1. zipper bags for chess pieces
      - a. will arrive in cardboard boxes, 40 sets a box
        - 1. 12 boxes in total
    - 2. clear totes so we can see what's in them
      - a. they also fit nicely on Costco rack, three to a shelf
      - b. 12 gallon size
    - 3. do we want to put new sets in baggies/totes prior to tournament?
      - a. that way we know how everything fits and don't have to deal with all that cardboard at tournament
    - 4. still borrowing storage space, near Fred Meyer
      - a. 2 empty Costco racks at storage
      - b. 15 totes fit each rack
    - 5. will need to purchase these before sets arrive
      - a. have a box opening party

6. Dave C. suggested a sturdier tote, available at Costco
    - a. may be too big to fit Costco racks as nicely as clear ones
    - b. can maybe fit two of these on a shelf, lengthwise
    - c. 10 totes on a rack, 2 racks
    - d. will need 17 totes for new sets, so it might work all right
  7. 30 sets fit in tote currently used
  8. what about boards?
    - a. if we have 17 totes for 20 spaces, that leaves 3 for boards
  9. Dave M. moved to authorize up to \$150.00 to purchase 20 totes at Costco, Stan seconded, all said "Aye"
    - a. Dave C. will pick these up at Costco tomorrow
  10. purchase baggies?
    - a. 500 count, with zippers
    - b. quart-size too small, have to go with gallon-size
    - c. does Costco have a sale on Ziploc bags?
    - d. they come in 2 quart-sized bags
      1. they come with 2 queens
      2. set them beside board
    - e. Stan moved to authorize up to \$250 for 500 gallon-size baggies w/ zipper, Dave M. seconded, all said "Aye"
      1. go for freezer version if available
      2. if not, get the regular kind
- D. getting back to plaques
1. Buddy provided some examples of what we could use
    - a. 10.5 x 13" for top 5 teams, 10 in total
    - b. 8 x 10" for other 20 top teams, 40 in total
  2. layout for plaques
    - a. three elements to consist of tournament title (with section and place information), name of organization putting on the tournament, and Visit Tri-Cities logo
    - b. landscape or portrait orientation (ask Buddy for both examples)
      1. title of tournament at top, most prominent
      2. prize information in middle: section, place, etc.
      3. 2 logos on the bottom, side by side
      4. font sizes need to be bigger for tournament title
      5. Dave C. says it would almost have to be portrait
      6. different fonts for different lines?
        - a. to make it more interesting looking
      7. different colors for different lines?
        - a. metal is white, so the only color he can't print is white, white in design will have to be gold or silver
        - b. opt for silver, closer to white
      8. Buddy will provide examples by tomorrow night
        - a. board will respond then
  3. Dave M. moved to spend up to \$1,200 on plaques, Stan seconded, all said "Aye"

- a. \$250 for 10 plaques, top 5
- b. \$800 for 40 plaques, 6-25 place
- c. total comes to \$1050.00 plus tax

4. Review finances

- A. Paypal \$511.00
- B. HAPO Credit Union
  - 1. Savings \$22,055.08
  - 2. Checking \$9,722.18
- C. 18 Mo CD C5 \$7,677.24
- D. Subtotal \$39,965.50
- E. Minus Outstanding Checks \$4,000.00
- F. Total \$35,965.50
- G. Minus \$3000 check written tonight for Wood Expressions, Inc.
  - 1. for chess sets
- H. New total \$32,965.50
- I. when do we need to write another check for TRAC?
- J. check for City of Pasco permits cleared
  - 1. Stan paid \$20.00 out of pocket for additional hat vendor
  - 2. wants to wait to see if amount paid for these is correct before reimbursement
- K. do we know the price point for food vendors?
  - 1. Edith asked for meal vouchers for PSD players
    - a. each player allotted a per diem rate for meals
    - b. district can approve a bump to the cap for each person
    - c. not all players will be able to leave premises for lunch

5. Review WSECC proposal from Elliott

- A. Dave M. suggests counter-proposal
  - 1. West side welcome to form non-profit
  - 2. when it's the East side's turn to host tournament
    - a. hire their people for pairings
    - b. no need to hire organizer
      - 1. WECC responsible for this
    - c. no need to hire tournament director
      - 1. Lauren Schmidt a good candidate
    - d. pay their organization a standard fee to assist East side
  - 3. initial proposal stems from a desire for consistency
    - a. each year, tournament operates essentially the same
  - 4. would it be easier on the board members every 6 years if we agree?
    - a. no, we would still need to do the legwork
  - 5. we would send them money for:
    - a. registrations, \$1 per person = \$1000
    - b. Elliott's services at the start of tournament, for round 1 pairings
      - 1. about \$1000
    - c. actual pairings throughout tournament = \$1000
    - d. scholarship fund, donate \$1000
    - e. can't give much more than that, or we cannot go on

- f. \$250 to Northwest Chess for ratings service
- 6. Dave M. will respond to Elliott along these lines
- 6. Review lessons learned chart
  - A. posted set of directions for set up crew
    - 1. currently have about 30 volunteers for set up
  - B. door monitoring, letting the kids in
  - C. signs for sale items?
  - D. inform Information Booth of changes so they can field questions
    - 1. no longer relevant since we are doing no check-in
  - E. paper and pens at Info Booth
    - 1. Dave C. will handle this
    - 2. Doug will ask GESA about securing a pen donation
      - a. as many as 2000
  - F. have a photo backdrop spot set up
    - 1. talk to Diana about this
  - G. map of team tables
    - 1. Edith will help Dave M. work on that tomorrow
  - H. need reminder email one week in advance about check-in
    - 1. no longer relevant with preliminary pairings procedure
    - 2. Ben Radin will send out test notification a week out
      - a. another test 2 days out
      - b. night before a confirmation notification
  - I. volunteer information sheet to make sure everyone is well aware of their respective responsibilities
    - 1. Dave M. will ask Diana about this at next tournament
  - J. key for 3-letter codes for school names
    - 1. needs to work both ways: code-school, school-code
    - 2. Dave M. and Edith will work on this also
    - 3. Edith has already started looking at codes for West side schools
      - a. to coordinate families with players at different schools to sit together
      - b. based on regional proximity
  - K. having ratings on pairing sheets caused a lot of griping
    - 1. will need to remove that on pairings posted
    - 2. need the ratings on the score sheets given to Elliott's crew
    - 3. alphabetic pairings do not require ratings
  - L. scoring sheets for judges confused many players
  - M. pairings posted in one location, more than one location?
    - 1. with text/email notifications, will one posting suffice?
    - 2. Edith says some families do not opt in for notifications
    - 3. alpha pairings only in tournament area
      - a. standings posted in team room
  - N. judges badges
    - 1. we need these!
    - 2. color-coded badges?
      - a. head judges badge

1. to mediate disputes
  2. one per section
  - b. regular judges badge
  - c. tournament director badge
7. respond to Diana's emails
- A. we will not be using room #4
    1. she indicated she may need this for something else
    2. the only need for us to use room 4 is to accommodate overflow, more than 1000 players
  - B. Expo Hall
    1. 320 8' tables?
      - a. tables provided by rental company
      - b. maybe has wrong number listed
      - c. we need 85 tables
      - d. 105 tables reserved in case
  - C. room #2 will contain First Aid, Lost & Found
  - D. need to make it clear that we will pay for 2 power points per 5 tables
    1. even though electrician will set up 3 power points
    2. 6 power points for vendors
      - a. 5 20amp on North wall
      - b. 1 20amp on West wall
      - c. Ethernet connection available for Elliott
  - E. Dave M. needs to know the absolute drop-dead date to finalize details
    1. since we will be making adjustments as more players register
  - F. TRAC will provide 200 6' tables for tournament room
    1. we will supplement these with 8' tables
      - a. use longer tables for smaller kids
      - b. or request 6' tables from Bennett Rental
      - c. do we want to order 85 8' tables from Bennett and additional 6' tables from elsewhere, Pasco Rental
  - G. may need more chairs from Pasco Rentals
  - H. team table detail map, on website
    1. does not show power specifications
  - I. test out Ethernet in Board Room
    1. schedule meeting with Diana for this Friday, early afternoon, 1pm
  - J. hotels almost all booked up
    1. Shiloh the only remaining hotel with space
      - a. will comp rooms as more rooms are reserved
    2. 2 of 3 comped rooms already designated
      - a. offer t-shirt vendor the third
8. Schedule next meeting April 2<sup>nd</sup> at Dave's house at 7:30pm
9. Dave M. moved to adjourn meeting at 10:08pm, Stan seconded, all said "Aye"

Respectfully submitted,  
Doug Herigstad