

WECC Meeting
held at Dave Merrill's house

October 04, 2018

513 Wagon Ct Richland, WA

Attending: David Merrill (P), Stan Kuick (VP), Mike Wilbricht (T), Doug Herigstad (S)
Guests: Alex Corsten, Carrie Hallquist, Viviana Gervaiso, Beatrice Rauegi

Meeting started at 7:05 pm

1. Welcome guests
2. Review of meeting minutes from prior meetings
 - A. Mike moved to approve minutes (Alex interjected "as corrected"), Dave M. seconded, all said "Aye"
3. Review finances

Balance Sheet

October 4, 2018

Assets

Cash	HAPO Checking		\$8,133.80
	HAPO Savings		\$26,859.39
	PayPal		\$321.23
	Total		<u>\$35,314.42</u>
Investments	None		\$0.00
Supplies	Qty	Item Value	
	PCs	4 \$ 100.00	\$400.00
	Printers	3 \$ 100.00	\$300.00
	SW Licenses	3 \$ 75.00	\$225.00
	Trophies	70 \$ 8.00	\$560.00
	Chess Sets	1000 \$ 10.00	\$10,000.00
	Chess Boards	1000 \$ 2.00	\$2,000.00
	Old Clocks	32 \$ 8.00	\$256.00
	New Clocks	48 \$ 20.00	\$960.00
	Outlet Strips	30 \$ 12.00	\$360.00
	Other	25 \$ 2.00	\$50.00
	Total		<u>\$15,111.00</u>
Total Assets			\$50,425.42

Liabilities

Outstanding Checks	\$0.00
Unreimbursed Expenses	\$0.00
Total	<u>\$0.00</u>

Balance

\$50,425.42

G. Mike tried to login online but was unable to, so he went into the bank and they told him we need to alter our account to accommodate our needs

1. resolution that indicates who has ability to write checks, access funds
 - a. Mike suggests this resolution states that all board members have access to funds and can write checks, without 2nd signature requirement
 1. previously used double-signatures for insurance purposes
 2. equal and independent control
 - b. Mike moved to resolved that each officers of the Washington Elementary Chess Champions board have equal and independent access to the account, Checking and Savings, at HAPO Credit Union, with the ability to write checks without requiring a second signature, Dave seconded, all said "Aye"

4. Review preparations for Battle of the Queens II

- A. WECC stepped up to sponsor the tournament, after some difficulty with the explicit capability of the McClintock PTO to do so
 1. AIM Insurance paperwork required to complete the process, should be resolved tomorrow
 2. Mr. Garza will talk directly with AIM to make sure this is done
- B. Carrie arranged for tables and chairs to be made available Friday morning prior to tournament
- C. unusual amount of challenges in PSD contribute to planning issues surrounding preparation for BoQII
- D. asked PTO where PTO will provide concessions
 1. Dave's preference would be they set up in the cafeteria
 - a. out of the way during check in
 - b. that's where everyone will be hanging out
 - c. Carrie says they will encourage this
- E. will set up Friday, during a no-school day
 1. earlier in the day, since there will be no school
- F. WECC committed to cover financial costs to include trophies and custodial fees, apart from what McClintock PTO may contribute
 1. Dave asks if we will also be asked to cover cost of trophy modifications
- G. Beatrice provided page of tournament costs

1. custodial fee	\$320
2. trophies	\$145.52
3. water bottles	\$135.45
4. hotel	\$105.95
5. thank you cards	\$5
6. paper	donated by WECC
7. chess boards	donated by WECC
8. chess pieces	donated by WECC
9. clocks	donated by WECC
10. computer + printer	donated by WECC

- 11. tournament director fee donated by C.A.
- 12. tape, pens, etc. borrowed by H. and R. families
- 13. Sum Expenses \$711.92
- 14. Donations -84.27
- 155.00
- 15. Total cost \$472.65

- 16. WECC also pays \$1.00 registration fee for each player
 - a. currently 51 players registered

H. Dave moved to pay custodial fees up to \$400.00, trophy costs up to \$150.00 and Chess Reg registration fees up to \$100.00

I. Shifa Comji, CEO Chess For Girls, would like to donate \$100 for monetary awards to select players

- 1. is there a potential problem for WECC to receive monetary donations and hand these out as cash prizes
- 2. does our insurance have stipulations about sponsoring events
- 3. Shifa would like these prizes to be known to be awarded from Chess For Girls

- a. would she then write one check or multiple small checks to have the players names' paid to

- 1. the latter would be best and easiest

J. Mike moved to pay for Battle of the Queens II tournament \$400.00 for custodial fees, \$150.00 for trophy charges and registration fees up to \$100.00, Dave seconded, all said "Aye"

K. Dave provided boards and pieces prior to tonight's meeting

- 1. Dave will bring clocks the morning of
- 2. Cathy will handle pairings for the tournament
 - a. Dave needs to prepare tournament, set up initial pairings
 - b. Dave will contact Cathy about getting pairing PC to her**

L. what are conditions for tournament to be state qualifier

- 1. at least three different schools attend tournament,
- 2. at least 8 players per section,
- 3. makes sense to have five rounds, must win 3 rounds

M. sections for tournament likely to be:

- 1. grades K-2
- 2. grades 3-5
- 3. grades 6-12

N. Beatrice asking Chess Champions to check back with the gentleman who contacted the families asking about volunteering, yet his daughters were not registered, so they want us to see if they wish to participate

O. what help do you need for cleanup?

- 1. will need to put all tables and chairs back
- 2. hopefully Britt Han will be at the tournament to take pieces and boards

P. are there any provisions in our insurance contract that we must fulfill as the sponsor of the event, i.e. do we need to be at the event for the duration?

- 1. Dave will ask tomorrow when he talks with AIM on the phone**
- 2. we did not need to take out additional insurance to sponsor the event

5. Review preparations for Amon Creek Castle
 - A. consider donating additional trophies to other tournaments
 1. need to itemize trophies given away at this point
 2. 3 team trophies, 3 section winner, 9 second place, 9 third place
 - B. Mike moved we donate above list of trophies to Amon Creek tournament, Stan seconded, all said "Aye"
 - C. working on getting concession stand confirmed
 - D. they need all judges, scorekeepers, TD, pairing person
 - E. Dave, Mike, Doug and Alex will be there
 1. Stan will check his schedule to see if he can make it
 - a. he can step in as TD if he is there
 - b. Alex can handle TD if needed
 - c. Dave can do pairings if not Gregg
 - F. need to check to see if Gregg is handling pairings for the tournament
 - G. Dave doesn't expect more than 120 players (though limit is set to 200)
 - H. would like to ask Adam Kornbau to help, along with Bill Rausch
 1. we don't ever seem to be in need of judges at tournaments
6. Other items of business
 - A. new Amon Creek club needs chess equipment
 1. 22 sets and boards, plus a demo board
 2. Dave moved to donate the above
 - B. who is available and needed for Delafield tournament?
 1. Stan and Mike will be there
 2. Dave will be in Australia
 3. Jose usually handles pairings at PSD tournaments
7. Mike received no response from United Way
 - A. cannot send out thank you letters until he receives list of contributors
 - B. his Windows PC is being utilized by his wife
 - C. would like to find insurance policy following meeting
8. Alex suggests we develop inventory to establish depreciation of assets to budget for replacements
 - A. arrange partnership with Microsoft for possible donations of software, access to cloud (Azure)
 1. he will fill out paperwork to pursue potential donations
 2. he can also look into a different internet provider
 - a. webpage outdated, can stand to be updated, improve appearance
 - b. could also use a forum for sharing content: photos from tournaments
9. Stan moved to make Alex an "at-large" board member for WECC, Mike seconded, all said "Aye"
 - A. he will be a non-officer board member with voting rights and no access to finances
10. Assign tasks to follow up
 - A. Dave will contact Cathy Kuwamoto about getting a pairing PC to her for BoQ
 - B. Alex will follow up with Azure as possible website host, as part of Microsoft Charities

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- C. Mike will join Dave pairings preparation for Amon Creek tournament
 - D. Mike will organize conversion of HAPO account to commercial account and send instructions to board members for their further responsibilities
 - E. Dave will clarify with AIM Insurance about our responsibilities as sponsor of Battle of Queens II tournament
11. board acknowledges that articles of incorporation are sufficient for operations and additional by-laws are unnecessary at this time
 12. Determine next meeting date
 - A. October 25th at 7 pm at Dave's house 513 Wagon Ct
 - B. Pairings Set Up Training Meeting November 1st at 7 pm at Dave's house
 13. Stan moved to adjourn meeting, Mike seconded, all said "Aye"

Meeting adjourned at 8:46 pm

Respectfully submitted,

Doug Herigstad