

WECC Meeting
held at Dave Merrill's house

November 14, 2018

513 Wagon Ct Richland, WA

Attending: David Merrill (P), Stan Kuick (VP), Mike Wilbricht (T), Doug Herigstad (S),
Alex Corsten (via Skype)

Guests: Edith Lau, Danielle Craigen, Julie Robertson

Meeting started at 7:05 pm

1. Welcome guests! Hello Edith, Danielle and Julie!
2. Review preparations for Delafield Chess Tournament
 - A. named after Denny Delafield who started chess in PSD
 - B. no request for additional trophies
 - C. Edith already involved in process of dropping and adding
 1. sending Gregg daily updates
 2. waitlist not updating automatically
 - a. going through waitlist according to who logged in first
 - b. take care of payment Saturday
 - D. running into issues with Winter sports needing the same space
 1. currently scheduled to set up Saturday morning
 - a. not gonna work
 - b. she will find a way to set up Friday
 - E. Sections
 1. K-2, 37 players
 2. 3-4, 54 players
 3. 5th, 37 players
 4. 6th, 40 players
 5. 7-8, 40 players
 6. 9-12, 27 players
 - a. may need to do accelerated pairings for section 3-4
 - F. Stan to be TD
 1. asked about the arrangement
 - a. high schoolers in library
 - b. all other sections in big gym
 2. asked whether middle schoolers will operate on same schedule as others
 - a. sometimes the start times are offset since the younger players play faster than older players, who tend to utilize the entire hour
 - b. yes, they can play 5 rounds, at the same start times
 3. do we want to leave the clocks alongside the boards
 - a. for middle school and high school, yes, they can handle it
 - b. we can make them available to younger players
 - G. Mike can make the check out to Ochoa Middle School
 1. chess club in the memo line
3. Review preparations for Richland Rook Roundup Chess Tournament
 - A. named by Cathy Kuwamoto 18 years ago
 - B. Cathy (and Dave) started chess in RSD in 1991
 1. she started the tournaments
 - C. Julie would like some guidance on preparing sections according to grades
 1. already in touch with Buddy, and wants to finalize order

- a. typically she utilizes leftover trophies at Lewis & Clark
 1. keeps the marble pieces and tosses the rest
- b. under current circumstances, she prefers to simply order trophies
- c. would she like to use some leftover from State? Please?
 1. Julie and Dave visited the garage to review these
 2. on the way back in, "I beg you!"
2. sections according to current registration
 - a. 32 is optimal number in a section
 1. anything over 20 usually works all right
 - b. 9-12, 21 players
 - c. 7-8, 8 players
 1. PSD not yet registered, for the most part
 2. call to Robert Pruneda about players from Othello
 - a. he guarantees 10 players for the 7-8 section
 - d. now we have to figure out K-6
 1. K-2, 3-4, 5-6 as typical
 - a. right now, a K-2 section would have 12 players
 1. only one that may be short
 2. can maybe expect enough to make it 16
 - b. registration is set up for 4-5 section
 1. harder to separate sections
 2. Danielle can drum up interest at Amon Creek
3. Julie asked Steve Merwin about being TD but haven't heard back
 - a. would like to give him a chance to accept, but happy to have anyone – Stan or Alex
4. she expects everyone to fit in gym
 - a. library reserved if needed
 - b. registration limited to 160
 1. chairs not an issue, with the metal folding chairs available
5. concerned about having people available to run sessions
 - a. 5th grade teachers bailed on her just last week
 - b. Danielle willing to help with concessions
 - c. possibly also use Diana for concessions
 1. just need to then cover scorekeeping, pairings, judging
6. Julie remaining mindful of putting too much on new chess coach
7. Cathy slated to do pairings with help from Diana when she's not needed elsewhere
8. Dave will prepare and print tents (pretty please)
 - a. Julie will need to come pick them up Thursday
9. set up Friday afternoon at 4 pm
 - a. tables and chairs arrive around 2:30 pm
 - b. normally Julie arranges for Hanford Key Club kids to help
 1. we should reach out to Richland High Key Club also
 2. GESA might also provide volunteers, community outreach/philanthropy committee

3. Delta High seniors also have community hours requirement, as part of senior project
 - c. Cathy not running chess club because she's helping with seniors
 10. working meeting to help with tents, November 29th
 - a. skip the scheduled board meeting that Wednesday, Nov. 28th
 - b. next board meeting will be Wednesday, December 12th @ 7pm
 - c. Danielle can host next time, if people don't mind going to South Richland
 1. she likes showing off her house, it's lovely
 11. how to transfer sets and boards from Edith to Julie?
 - a. her husband's Ford Flex big enough for 5 totes
 - b. she'll take home trophies tonight
 - c. she can meet at Ochoa for pickup, or we can deliver to her home Saturday evening
 1. Stan will deliver to Julie's house after tournament
 - a. they live close
 12. WECC will provide clocks for RRR
 - a. Lewis & Clark has a number of clocks from years ago
 1. at the very least, we can use these for State
 - a. receive these by May
 - b. will have to go through them to test
 - c. grab these at the tournament
 13. PTA at Lewis & Clark wants nothing to do with chess
 - a. they are no longer a 501 c) 3 non-profit
 1. not eligible for WECC funds should it dissolve
 14. we all took a load of trophies out to Julie's versatile Subaru
4. Review of meeting minutes from prior meeting
 - A. Mike moved to approve minutes, Stan seconded, all said "Aye"
 5. Review progress regarding finances
 - A. checks to Buddy and Amon Creek PTO have not yet cleared
 - B. computer purchase for board members (how many?)
 1. Alex taking inventory at meeting of the ones we have/are using
 - a. Dave has 5 computers all together, of various ages
 1. he does have a new one that's okay
 2. one used at tournaments is older, with XP OS
 - b. Stan has one of the newer PCs
 1. to replace a previous one with a busted screen
 - c. of those PCs not accounted for by officers
 1. one running Vista OS
 2. neither are strong enough to run Windows 10
 3. one of which you have use external monitor
 - a. Alex will take this one to use at home
 - b. it's running Windows 10
 - c. does not have Office
 4. assign status to computers: Tournament 1, Tournament 2
 - d. running through existing software, and additional needs

1. Office 365, offline, Quickbooks, Norton antivirus
 - a. already utilize McAfee for security for next 3 yrs
 - b. should also cover new computers we purchase
 1. or is that hard to believe?
 2. protects all your devices
 2. free upgrades on Office for 2 years
 - a. at which point we buy another one
2. Alex also researching other website options for chesschampions.org
 - a. \$3,500 worth of funding played around with for azure.com
 - b. interface with wordpress
 1. demonstrated mock-up for new website design
 - a. comments on how good it looks
 2. access to site determined by credentials you sign in with
 - a. he has it set up as admin, but not other designations of users yet to present the difference
 - c. our current arrangement expires in April
 - d. not ideal to work on live site
 1. better to have staging site that you can make changes to
 - e. go live with new site in April after local tournaments completed
 1. test and play around with prior to this
 - f. can also post minutes on website
 - g. set up initial donation tab that links to Amazon Smile pathway
 1. receive quarterly check from Amazon
 - h. Outlook would be set up through Office 365
 1. maintain "chesschampions.org" and assign email addresses as needed
 - i. does he anticipate any issues with email traffic
 1. should not be a problem
 2. set up group email service through mailchimp
 - j. capable to coincide with SwissSys notification option
 1. requires "pop3" capability
 2. hitherto only used at State
 3. Google also has dedicated service for non-profit portal
 - a. run your own domain through their server
 - k. do we need to purchase these licenses to go with new computers?
 1. no, we can just add everything when we purchase it
 - l. Bill Rausch has researched good deals on computers
 1. Cathy will go down to Portland, Oregon to purchase
 - a. hoping to authorize purchase to reimburse her
 - m. \$300/per computer about as much as we require for our purposes
 - n. Dave moved to approve up to \$400/ea for 2 computers for Bill and Cathy to find and purchase after Thanksgiving holiday, Mike seconded, all said "Aye"

*Minutes Amendment: via email, on November 21st, board voted to approve additional funds for new computers, in the amount of \$1022.00 for two Lenovo PCs

- o. Alex moved to approve \$166 for 4 Office licenses, and 1 Quickbook license, Dave revised the motion to authorize up to \$200, Mike seconded, all said "Aye"
- p. Alex mentioned that we are currently paying for another underutilized website domain (wseccc.org) that should be reevaluated, around \$20/year
- q. Mike asked about offsetting the launch of new website and new email service
- r. Mike proposes that we continue to sell sets/boards at tournaments
 - 1. consider having board member, or other volunteer, available over the course of the tournament to sell these
 - 2. Dave suggests that we sell bags to go with them
 - a. makes for a really good Christmas present
 - b. sell sets in bags only, or separately
 - c. tack on price of bag to total price to avoid a loss
 - 3. Alex moved to authorize up to \$200 for bags and up to \$50 for poster to advertise the sell of these sets, Mike seconded, all said "Aye"
 - a. Mike will work on poster
 - b. bags available at americanchess.com

*Minutes Amendment: via email, on November 29th, board voted to approve funds to pay for totes for boards (\$45.00), as well as for checks from HAPO (\$25.00)

- 6. Stan provided example of by-laws for the other non-profit he works with
 - A. table discussion of creation of WECC by-laws for another meeting
- 7. Dave moved to invite Danielle to join our board as non-voting, at-large member and she accepted, Stan seconded, all said "Aye"
- 8. Dave moved to adjourn meeting, Stan seconded, all said "Aye"

Meeting adjourned at 9:20 pm

Respectfully submitted,

Doug Herigstad